

# CANCELLATION POLICY

Our goal is to provide high quality, accessible treatment in a timely manner for our valued patients. In order to do so, we have had to implement a cancellation policy. This policy enables us to better utilize available appointments for our patients needing urgent assessment and treatment.

## **Cancellation of an Appointment:**

In order to be respectful of the needs of other patients, please be courteous and call the office promptly if you are unable to attend an appointment. If it is necessary to cancel your scheduled appointment, we require that you call at least 48 hours in advance. Appointments are often in high demand, and your early cancellation will give another person the possibility to have access to timely care. Late cancellation may result in a fee.

## **How to Cancel Your Appointment:**

To cancel appointments, please text and call 856-547-0520. If you would like to reschedule your appointment, please be sure to leave your phone number and let us know the best time to return your call.

## **No-Show Policy:**

A “no-show” is someone who misses an appointment without calling more than 48 hours in advance to cancel. “No-shows” are an inconvenience to those individuals who need access to treatment, as well as the clinician. A “no-show” will result in a fee.

## **Late Cancellation & No-Show Fee Details:**

- Dentist Appointment: \$100
- Hygiene Appointment: \$50

Thank you for your acceptance and adherence to this policy.